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SECRETARIAT PHLEBOTOMY WORKSHOP  
 IJN COLLEGE SDN BHD  
 145, Jalan Tun Razak  
 50400 Kuala Lumpur

**ENQUIRIES**

\* Please read and acknowledge the Personal Data Protection Act 2010 with your signatory. Registration without the signed policy will not be accepted.

**IF YOU ARE SPONSORED, KINDLY FILL UP THE FOLLOWING DETAILS**

Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Hospital/Institute/Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_

**DIETARY NEEDS/PREFERENCE**

Vegetarian  
 Non-Vegetarian

Company \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

**REGISTRATION**

**REGISTRATION FEES**

RM530 per participant.  
 RM477 per participant if send more than 3  
 participants from same organisation (including  
 GST).

**PAYMENT**

Chques/bank drafts/Postal Orders should be  
 made payable to **IJN COLLEGE SDN BHD**  
 For telegraphic transfer (TT), kindly make  
 payment to

Swift Code **MBBEMYKL**  
 Account Holder **IJN COLLEGE SDN BHD**  
 Address **MALAYAN BANKING BERHAD**  
**JALAN RAJA MUDA BRANCH**  
**50300 KUALA LUMPUR**  
 Account No **5640 9820 4432**



# PHLEBOTOMY WORKSHOP

## 13<sup>th</sup> October 2017 IJN College



## INTRODUCTION

The goal of the Phlebotomy Workshop is to minimise errors that may cause any harms to patients, either directly or indirectly. This can be achieved when a qualified and certified Phlebotomist establishes, implements and practices quality control on his own work. The workshop also aim to reduce the number of unacceptable specimens, especially due to clotting and haemolysis, misdiagnoses example high potassium of haemolysis vs. true hyper kalaemia, delays in diagnoses, and not to mention the extra costs incurred due to repetition of sepciment collection and possible litigations.

This program also helps to provide continuing learning opportunities and educate medical assistants, nursing, and laboratory personnel as well as young medical practitioners and assists the organization in improving specimen quality and safe collection.

## LEARNING OBJECTIVES

At the end of this workshop, participants should be able to:

- Appreciate the value of standard in the correct technique of venipuncture, micro sampling and transport of blood samples.
- Minimise errors that may cause any harms to patients, either directly or indirectly.
- Reduce the number of unacceptable specimens.
- Demonstrate the importance of standard practice on phlebotomy procedure to prevent any complication.

## METHODOLOGY

- Lecture
- Practical

## BENEFICIAL TO

- Doctors
- Nurses
- Medical Assistants
- Medical Lab Technologists

## AWARD

Certificate of Participation

## PROGRAMME

TIME	AGENDA	TIME	AGENDA
08:15 - 08:30	<b>REGISTRATION</b>	12:30 - 14:30	<b>LUNCH BREAK &amp; FRIDAY PRAYER</b>
08:30 - 09:00	<b>Overview of Anatomy &amp; Physiology of</b> <ul style="list-style-type: none"><li>• Circulation System</li><li>• Peripheral Circulation</li></ul> <i>Dr Suhaini Kadiman</i>	14:30 - 17:00	<b>Practical Session</b> <i>Syahrom Mohd</i> <i>Lim Boon Ted</i> <i>Sakinah Awang @ Harun</i>
09:00 - 09:30	<b>Roles &amp; Responsibilities of a Phlebotomist</b> <i>Lim Boon Ted</i>	17:00	<b>TEA, CLOSING &amp; END OF WORKSHOP</b>
09:30 - 10:00	<b>Specimen Collection, Sampling &amp; Compilation</b> <i>Lim Boon Ted</i>		
10:00 - 10:30	<b>Quality Control, Policy &amp; Protocol for Phlebotomy</b> <i>Syahrom Mohd</i>		
10:30 - 11:00	<b>TEA BREAK</b>		
11:00 - 11:30	<b>Infection Control for Phlebotomy</b> <i>Syahrom Mohd</i>		
11:30 - 12:30	<b>Phlebotomy Technique 1</b> <ul style="list-style-type: none"><li>• Indication, Risk and Complication</li><li>• Equipment &amp; Preparation - pre, during &amp; post</li><li>• Venipuncture for Vein Selection</li><li>• Procedure for Vein Selection</li><li>• Performance of Venipuncture</li><li>• Troubleshooting Guidelines</li></ul> <i>Dr Suneta Sulaiman</i>		